



## Employment Opportunity

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Cathay United Bank is an equal opportunity employer. We're focused on attracting and retaining the best talent to our organization. Cathay United Bank is a great place to be because we have leading edge strategies that offer employees a vision of the future and chance to be involved. Currently, we are looking for potential candidates to fill in below role.

### Loan Admin

#### Location: Head Office

#### Minimum Requirements:

- At least bachelor degree in Banking & Finance, Accounting, or equivalent
- Minimum 1-2 years' working experience in financial institution with relevant position is preferable
- Good command of English
- Attention to detail, good team work, good communication and writing skills

#### Key Responsibilities:

- Writing a Credit Proposal including of collecting documents
- Conducting a site visit accompany with AO/Manager
- Retaining the existing customers and timely preparing renewal case being matured
- Arrangement for meeting with customer and report preparation

**Closing date: 31 January 2018**

### How to apply

If you are interested in an exciting career with us and consider joining our dynamic team, we welcome your application! Your CV shall submit to:

**Cathay United Bank (Cambodia) Co. Ltd.**

**Human Resources Department**

**68 Samdech Pan Street (St.214) Khan Daun Penh, Phnom Penh, Cambodia**

**Tel : (855) 23 211 211**

Or Email to: [hr@cathaybk.com.kh](mailto:hr@cathaybk.com.kh)